



## PROVINCIAL COORDINATOR, KNOWLEDGE MOBILIZATION

Permanent, Full Time

### ABOUT THE POSITION

Working within the Research and Knowledge Mobilization team, the Provincial Coordinator, Knowledge Mobilization ensures the development, delivery and mobilization of high quality, evidence-based resources, programs and initiatives in support of the Alzheimer Society of B.C.'s strategic priorities.

Working closely with staff in other departments, researchers and external partners, the Provincial Coordinator, Knowledge Mobilization plays a vital role in ensuring the latest information in dementia-related research is effectively disseminated to Society staff, people affected by dementia, health-care professionals and the broader community.

### ABOUT YOU

A graduate degree in a social science or health field (e.g., gerontology, sociology, psychology, health sciences, public health) is preferred. Undergraduate degree in a social science or health field, with commensurate experience may be considered as well. You also bring:

- Three to 5 years' experience with research and analysis in an academic or non-profit health human service setting.
- Working knowledge of dementia, caregiving, living with dementia and the impact of dementia on individuals and communities.
- Background of engaging people with lived experience of dementia or other health conditions.
- Strong understanding of dementia research and knowledge mobilization principles.
- Excellent oral communication and interpersonal skills.
- Advanced writing skills.
- Ability to translate complex scientific constructs into accessible language.
- Experience in organizing events.
- Strong project management skills and experience collaborating with diverse stakeholders.
- Proficiency in digital media and content creation.
- Highly organized and detail oriented.
- General understanding of adult learning principles and educational design is an asset.

**PLEASE NOTE:** The successful candidate will be asked to provide proof of full COVID-19 vaccination and will also be required to obtain clearance through the BC government online criminal record check system.

### RESPONSIBILITIES/ACCOUNTABILITIES

- Support the creation and curation of clear, accurate and compelling research content for stakeholders, including caregivers, health-care providers and the public.
- Continually evaluate all Society produced content (e.g., informational resources, educational curricula, position statements, key messages) to ensure it is evidence-based and current.
- Develop and implement strategies for disseminating research findings and knowledge through multiple channels, such as workshops, webinars, publications and the Society's website.

- Collaborate with people affected by dementia, health-care professionals, volunteers, community members and advocacy groups to understand their needs and priorities, incorporating their perspectives into knowledge translation efforts.
- Maintain and update the Society's Research webpages with relevant research content, ensuring they are accessible and user-friendly.
- Assess the impact of knowledge mobilization efforts, gather feedback and adjust strategies as needed to maximize effectiveness.
- Co-lead the Society's Editorial Board, responsible for the strategic planning and development of the Society's quarterly publications.
- Collaborate internally and externally to build organizational knowledge about dementia, emerging issues and best practices.
- Share information about the Society's research, programs and impact, including representing the Society at local, national and international conferences.
- Respond to internal requests for information and synthesize information accordingly.
- Other duties as required to meet the Society's organizational goals.

## ABOUT US

We offer a flexible work environment, including opportunities for a nine-day fortnight and the possibility of working remotely within a hybrid work model. We also offer:

- Excellent employee benefits package.
- Competitive starting salary range of \$70,000 to \$76,200.
- Participation in Group RRSP.
- Employee and Family Assistance program for you and your dependents.
- Growth and learning opportunities, including support for appropriate training and development initiatives.
- Generous leave provisions (four weeks' vacation, personal days, etc.).
- 13 paid statutory holidays a year.

There are approximately 85,000 British Columbians living with dementia, and this number is growing. For every person living with dementia, there are many more people affected, including family, friends, co-workers and other members of their communities. Our vision is of a world without Alzheimer's disease and other dementias and that world begins with a more dementia-friendly society, where people affected by dementia are acknowledged, supported and included. When you work for the Alzheimer Society of B.C., you help us realize that vision by connecting more British Columbians to the support and education they need at any point on their dementia journey. You help us challenge stigma and change the future for people affected by dementia. You help us show people affected by dementia that they're not alone.

*Equity and diversity and inclusion are essential to societal change and healthy workplaces. An open and diverse community fosters the inclusion of voices that have historically been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.*

#### **TO APPLY**

If this sounds like you, we would love to hear from you.

EMAIL (Only PDF or Word documents are accepted)  
your resume and a cover letter that details how your experience and qualifications match this opportunity.  
Please include your salary expectation.

**This posting will remain open until the position is filled. We encourage you to apply as soon as possible.**

We sincerely thank all applicants for their interest in the Alzheimer Society of B.C. Due to the high number of applications we receive, only applicants who are selected for an interview will be contacted.

To find out more about the Society, our programs, and about First Link® and the Dementia Helpline, visit [www.alzheimerbc.org](http://www.alzheimerbc.org)

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