IN-HOME RECREATION COORDINATOR

Join our creative, collaborative and supportive team in a temporary full-time, contract opportunity!

The Alzheimer Society of Grey-Bruce is affiliated with Alzheimer Society of Ontario and Alzheimer Society of Canada. As one of 28 chapters in Ontario, we support people living with dementia and their caregivers in Grey and Bruce counties, with an office located in the largest centre, Owen Sound.

Location: Alzheimer Society of Grey-Bruce, Owen Sound (with travel required throughout Grey and Bruce Counties)

Status: Temporary, Full-time contract, 35 hours per week. Contract ends April 30, 2022

Immediate Supervisor: Recreation Lead

Summary:
The In-Home Recreation Coordinator provides clients the opportunity to participate in a range of activities that are stimulating, therapeutic, and socially engaging in their own home.

Qualifications:
- Completed post-secondary education in Therapeutic Recreation. Other combinations of education and experience will be considered.
- Experience building relationships with volunteers, staff and community partners
- Demonstrated knowledge of Alzheimer’s disease and related dementias
- At least 3 years’ demonstrated experience working with persons with dementia and/or their families
- Strong verbal and written communication skills
- Knowledge and working understanding of Microsoft Office
- Experience working with client and volunteer databases
- Flexibility to represent the Society at events and programs, some of which occur outside of regular work hours
- Access to consistent and reliable transportation and ability to travel throughout Grey-Bruce
- Vulnerable Sector Police Screening required

Responsibilities:

General
- Always represent the Alzheimer Society of Grey-Bruce in a professional manner, treating every person with respect and dignity
- Always act in the best interests of the Society
• Maintain an organized and productive office environment
• Work as a collaborative member of the Alzheimer Society Team

In Home Recreation Program (IHR)
• Support an assigned caseload of clients, providing 1 to 1 in-home recreation including intake and assessment
• Work closely with First Link Program staff for ongoing assessment of clients for In-Home Recreation programs
• Process client referrals and facilitate matching process with trained volunteers and families
• Assist with Volunteer training and orientation
• Create client recreation intervention plans for volunteers and care partners to implement, using a holistic approach, providing activities in keeping with the individual’s cultural diversity, recreational interests, activities of daily living with the therapeutic recreation domains as the overarching goal
• Provide leisure education for care partners and health care professionals involved
• Provide regular feedback to families (virtually and in person)
• Utilize activity resources for programs, and maintain an inventory of in-home resources
• Update In-Home Recreation training as new education, research and knowledge is gained
• Engage in regular communication opportunities to support clients, colleagues and volunteers

Evaluation:
• Work with internal and external resources to evaluate In-Home Recreation Program(s)

Interview: Our recruitment process will be completed with video conference technology.

*Currently due to Covid-19, this position may be performed both from home and the office. This job will require consistent wearing of proper PPE and completing education in proper Public Health guidelines surrounding PPE and Covid-19 protocols.

The Alzheimer Society is an equal opportunity employer and we are dedicated to building a workforce that reflects the diversity of our communities in which we live and serve. We are also committed to inclusive, barrier-free recruitment and selection processes in accordance with the Human Rights Code and AODA and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Commitment to Equitable Recruitment:
The Alzheimer Society welcomes those who have demonstrated a commitment to upholding the values of equity and social justice and we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, Black and persons of colour, persons with disabilities, people living with dementia, care partners and those who identify as 2SLGBTQ+.
We thank all applicants in advance; however, only those selected for an interview will be contacted.

To Apply, please email cover letter and resume to Cindy Zettler czettler@alzheimergreybruce.com by September 5, 2021