## ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD Financial Statements

For The Year Ended March 31, 2022

# ERIC REYNOLDS CHARTERED PROFESSIONAL ACCOUNTANT

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## ERIC REYNOLDS

#### CHARTERED PROFESSIONAL ACCOUNTANT

SERVICES PROVIDED BY ERIC REYNOLDS PROFESSIONAL CORP.

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

I have audited the accompanying financial statements of ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD, which comprise the balance sheet as at March 31, 2022, and the statements of income, retained earnings and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on our audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Basis for Qualified Opinion**

In common with many not-for-profit organizations, the ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD Company derives revenue from donations and fundraisers the completeness of which is not susceptible of satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the corporation and I was not able to determine whether any adjustments might be necessary to revenue, excess revenue over expenses, assets, net assets and cash flows from operations.

#### **Qualified Opinion**

In my opinion, the financial statements present fairly, in all material respects, the financial position of ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD as at March 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Eric Reynolds CPA Profession Corporation

Eric Reynolds CPA, CA Licensed Public Accountant

Belleville, Ontario June 21, 2022

Statement of Financial Position as at March 31, 2022

ASSETS	General Fund \$	Restricted Fund \$	Capital Asset Fund \$	Total 2022 \$	2021 \$
Current	***	),		•	
Cash	89,865	-	_	89,865	202,248
Investments (note 5)	12,813	668,032		680,845	63,679
Accounts receivable, trade and other	10,073	· ·	·	10,073	2,333
Prepaid expenses and other assets	3,725	=		3,725	4,819
Due from(to) fund	(3,561)	3,561	_	-	-
	112,915	671,593	-	784,508	273,079
Long-Term					
Long-term investments (note 5)	228,959	722,089	_	951,048	848,687
Property, plant and equipment (note 4)		-	2	-	122,799
	228,959	722,089		951,048	971,486
	341,874	1,393,682	_	1,735,556	1,244,565
Current liabilities  Accounts payable and accrued liabilities	45,827	_	_	45,827	73,051
Due to government	2,188	31 <b>-</b>	_	2,188	8,302
Deferred contributions	44,908	_	-	44,908	26,143
Y	92,923		-	92,923	107,496
Net Assets					
Externally restricted funds	-	5.118	-	5,118	-
Internally restricted funds	:=	1,388,564	_	1,388,564	682,662
Unrestricted	248.951	-	-	248,951	331,608
Net Assets invested in property plant and equip.		-	-		122,799
	248,951	1,393,682		1,642,633	1,137,069
	341,874	1,393,682	_	1,735,556	1,244,565

See accompanying notes to the financial statements

Approved by:

Director:

Director: \_

Statement of Income and net assets for the year ended March 31, 2022

	General Fund 2022 \$	Hope for Tomorrow Fund 2022 \$	Meagher Award Fund 2022 \$	Capital Asset Fund 2022 \$	Total Restricted Funds 2022 \$
Revenue					
Grants - MOHLTC	304,815	=	-	*	-
Fundraising revenues	116,106	=	8 <del>.</del>	-	, <del>1</del>
Donations	58,347	-	-	-	-
Grants - Other	118,160	-	1.5	-	
Investment Income	12,756	23,304	~	-	23,304
Other income	16,931	-	-	454,891	454,891
Government Subsidies - COVID	43,933				
	671,048	23,304		454,891	478,195
Operating Expenses:					
Operating Expenses:  MOHLTC - per schedule	306,016	_	2		_
Salaries and benefits	329,600	_	-	-	-
Programs and services	9,007	_		-	-
Rent	36,847	_	<u> </u>	_	-
Office expenses	3,663	=0	-		-
Fundraising Expenses	1,767	_	-		=
Utilities	5,328	-	-	-	-
Repairs and maintenance	517	-	2		-
Professional fees	10,931	-	-		-
Insurance	3,252	-	-	-	1-1
Property and municipal taxes	1,722	_	-		(5)
Telephone	2,696	-	-	=	( <u>=</u> )
Interest and bank charges	2,182	_	-	-	-
Travel	3,648	1.50	-	=	-
Miscellaneous	3,314	-	-	-	
Training	6,064		.5.0	#	=
Equipment	716	1921	-	-	-
Amortization of property, plant and equipment	-		-	-	
	727,270	-	-		
Excess(deficiency) of revenue over expenses					,
before change in fair value of investments	(56,222)	23,304	-	454,891	478,195
Adjustments to held for trading investments	869	82,598		<u>-</u>	82,598
Excess (deficiency) of revenue over expenses	(55,353)	105,902	-	454,891 =	560,793
Net Assets, beginning of year	331,732	682,662	÷ ,	122,799	
Interfund transfers	(27,428)	600,000	5,118	(577,690)	
Net Assets, end of year	248,951	1,388,564	5,118	_	

See accompanying notes to the financial statements

Statement of income and net assets for the year ended March 31, 2021

	General Fund 2021 \$	Hope for Tomorrow Fund 2021 \$	Meagher Award Fund 2021 \$	Capital Asset Fund 2021 \$	Total Restricted Funds 2021 \$
Revenue	*	*	*	•	•
Grants - MOHLTC	300,363	_			_
Grants - MOHLTC One Time	24,506	_	_		_
Expense recoveries - MOHLTC	2,015	<u>u</u>	2	_	_
Fundraising revenues	112,438	-	_	-	-
Donations	92,763	2	_	_	_
Memorial Donations	-			-	-
Grants - Other	116,544			_	_
Rental Income	110,544		-	_	_
Investment Income	29,071	42,128	124	_	42,252
Membership Donations	23,071	42,120	124		42,252
Bequests and major gifts	-			-	-
Government Subsidies - COVID	92,925	-	-	-	-
Other income	15,276				
Reserach Donations	- 15,276				
Treseraci Donations	785,901	42,128	124		42,252
	705,901	42,120	124		42,232
Operating Expenses:					
MOHLTC - per schedule	327,422				
Salaries and benefits		ā			-
Rent	345,227	-	-	-	.=
	30,656	-	-	·-·	
Programs and services	6,597	-	-		
Fundraising Expenses	1,865	-	-	-	-
Utilities	5,755	-	-		-
Office expenses	1,332	-	-	-	-
Professional fees	12,100	-	•	-	-
Repairs and maintenance	187	- 1	-	-	-
Advertising and promotion		=	-	-	, <del>-</del>
Insurance	3,856	-	-		-
Telephone	2,387	90	<u> </u>	-	-
Travel	2,016	-	-	1980	-
Interest and bank charges	2,455	_	-	-	-
Property and municipal taxes	2,659	<del>-</del> -0	- X	-	
Equipment		<b>2</b> 8	**	5 <b>=</b> 3	-
Miscellaneous	3,024	-		-	-
Supplies	-		-	-	-
Training	-	-	Α.	-	-
Amortization of property, plant and equipment		-	-	1,992	1,992
	747,538	-	-	1,992	1,992
Excess(deficiency) of revenue over expenses					
before change in fair value of investments	38,363	42,128	124	(1,992)	40,260
Adjustments to held for trading investments	(3,267)	119,198	-	-	119,198
Excess (deficiency) of revenue over expenses	35,096	161,326	124	(1,992)	159,458
,				, , , , ,	
Net Assets (Deficit), beginning of year	291,394	521,336	4,994	124,791	
The state (2 and sty), 2 agricum g or <b>y</b> our	201,001	021,000	1,001	121,701	
Ministry recovery	141	_	<u>=</u>	-	
		OP-NOS	proprie.		
Interfund transfers	5,118	-	(5,118)		
	5,115		(0,110)		
Net Assets, end of year	331,608	682,662		122,799	
	,	,		,	

Schedule of direct expenses for the year ended March 31, 2022

	2022 \$	2021 \$
Salaries and benefits	243,530	275,540
Building Occupancy	18,143	20,611
Office	11,544	4,505
Professional fees	10,900	9,700
Programs and services	8,192	7,439
Repairs and maintenance	5,050	4,080
Insurance	4,079	3,037
Travel	1,801	515
Telephone	1,798	1,565
Training	800	430
Advertising	179	-
	306,016	327,422

Statement of Cash Flows for the initital year ended March 31, 2022

	2022 \$	2021 \$
Cash flows from operating activities	•	•
Excess (deficiency) of revenue over expenses		
- General Fund	(55,353)	35,096
- Restricted funds	560,793	159,458
		,
Non-Cash amortization of capital assets	122,799	1,992
Adjustments for unrealized (gains) losses arising in the year	(83,467)	(115,931)
	544,772	80,615
Changes in non-cash working capital:	*************************************	\$20,000 pt 10,000 \$2,000 \$200
Accounts receivable, trade and other	(7,740)	4,811
Prepaid expenses and other assets	1,094	(483)
Accounts payable and accrued liabilities	(27,226)	25,625
Due to (from) government	(6,114)	1,953
Deferred contributions	18,765	(13,455)
Net cash provided by operating activities	523,551	99,066
Cash flows from investing activities		
Net change in long term investments	(18,768)	(28,482)
Net cash provided by (used in) investing activities	(18,768)	(28,482)
Net increase in cash and cash equivalents	504,783	70,584
Net increase in cash and cash equivalents	304,703	70,004
Cash and cash equivalents at the beginning of the year	265,927	195,343
Cash and cash equivalents at the end of the year	770,710	265,927
Cash and cash equivalents consists of:	90.965	202.249
Cash	89,865	202,248
Short-term investments	680,845	63,679
	770,710	265,927

See accompanying notes to the financial statements

Notes to Financial Statements Year Ended March 31, 2022

#### 1. Nature of Organization

The Alzheimer Society of Hastings Prince Edward is a not-for-profit entity. The organization exists to alleviate the personal and social consequences of Alzheimer's disease and related disorders, and to promote research.

#### 2. Summary of Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profits organizations. Outlined below are those policies considered particularly significant for the organization.

#### Cash and cash equivalents

Cash includes cash and cash equivalents. Cash and cash equivalents consist primarily of commercial paper and deposits with an original maturity date of purchase of three months or less. Because of the short-term maturity of these investments, their carrying amount approximates fair value.

#### Property, Plant, and Equipment

Property, plant, and equipment are started at cost less accumulated amortization. Property, plant, and equipment are amortized over their estimated useful lives at the following rates and methods:

	Rate	Method
Equipment	20%	declining balance
Motor vehicles	30%	declining balance
Other depreciable assets	20%	declining balance
Furniture and fixtures	20%	declining balance
Building and Building Improvements	4%	declining balance

The Company regularly reviews its property, plant, and equipment to eliminate obsolete items.

#### Revenue

Contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Investment income is recognized as revenue when earned.

#### **Fund Accounting**

The Corporation follows the restricted fund method of accounting for contributions.

The General Fund reports assets, liabilities, revenues and expenses related to the operations of the Corporation. This fund reports unrestricted resources.

Notes to Financial Statements Year Ended March 31, 2022

#### 2. Summary of Significant Accounting Policies Continued

The Restricted Funds, which include the Hope for Tomorrow and the Meagher Award, reflect the activities related to the bequests and donations made available to the Corporation under conditions specified by the donors or by the board of directors. The Hope for Tomorrow Fund is to be used for programs and services which are under development by the Corporation. The Meagher Award Fund is to be used primarily for awards for deserving care providers who are caring for someone with dementia in the home of Hastings County or Brighton.

#### Use of Estimates

The preparation of financial statements in conformity with Canadian accounts standards requires management to make estimates and assumptions that affect the reported amounts of assets and disclosure of contingent assets and liabilities at that date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Differences in actual results from prior estimates are taken into account at the time the differences are determined. Significant financial statements items that require the use of estimates are the useful life of property plant and equipment and accrued liabilities.

#### **Income Taxes**

The Corporation is a registered charity and thus is exempt from income taxes.

#### Donated Materials and Service

Donated materials are recorded at the amount for which the charitable receipt was issued.

Donated services are not recorded by the corporation.

#### **Financial Instruments**

The Corporation initially measures its financial assets and financial liabilities at fair value adjusted by transaction costs in the case where a financial asset or financial liability is subsequently measure at amortized cost.

Except for investments, the Corporation subsequently measures all its financial assets and financial liabilities at amortized cost. Financial assets measure at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and government remittances payable.

#### 3. Financial Risks

The Corporation is exposed to various risks through its financial instruments. The following analysis provides a measure of the rate of the risks at March 31, 2022.

Notes to Financial Statements Year Ended March 31, 2022

#### 3. Financial Risks Continued...

#### Liquidity Risk

Liquidity risk is the risk that the organization will encounter difficultly in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect to government funding should expenses exceed revenues. The Corporation's management helps mitigate this risk by reviewing expected cash flow requirements, anticipating investing and financing activities and holding assets that can be readily converted to cash.

#### Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market price. Market risk is comprised of currency risk, interest rate risk and other price risk.

#### a) Currency Risk

The Corporation's investments are denominated in Canadian dollars and therefore currency risk exposure is minimal.

#### b) Interest Rate Risk

Interest rate risk refers to the risk that the fair value of financial instruments and future cash flows associated with the instruments will fluctuate due to changes in market interest rates.

The Corporation's exposure to interest rate risk arises from its interest bearing assets.

The Corporation helps mitigate this risk by using a laddered portfolio with varying terms to maturity. The laddered structure of maturities helps to enhance the average portfolio yield while reducing the sensitivity of the portfolio to the impact of interest rate fluctuations.

#### c) Other Price Risk

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market prices(other then those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market.

#### Credit Risk

The Corporation is exposed to credit risk resulting from the possibility that parties may default on their financial obligations, or if there is a concentration of transactions carried out with the same party, or if there is a concentration of financial obligations which have similar economic characteristics that could be similarly affected by changes in economic conditions, such that the Corporation could incur a financial loss.

Notes to Financial Statements Year Ended March 31, 2022

#### 4. Property, Plant and Equipment

	Cost \$	Accumulated Amortization \$	2022 Net Book Value \$	2021 Net Book Value \$
Land	-	-	-	75,000
Buildings	-	-	•	47,799
Furniture and fixtures		=	-	
	-	-	-	122,799

#### 5. Investments

Marketable securities consist of the following:

g.	2022		2021	
	Market <u>Value</u>	Cost	Market <u>Value</u>	Cost
General Fund short term investments	\$	\$	\$	\$
Help for Today-Investment cash	2,813	2,813	25,217	25,217
Term deposit - 0.9% June 2019	10,000	10,000	10,000	10,000
	12,813	12,813	35,217	35,217

The term deposit bears interest at a nominal rate and is maintained as collateral for a credit card. As of the year end there was no balance owing on the credit card.

	2022		2021		
	Market		Market		
	<u>Value</u>	<u>Cost</u>	<u>Value</u>	<u>Cost</u>	
	\$	\$	\$	\$	
Long-Term General Fund - Help for Today Fund	d				
Bonds and Preferreds					
E Splitt Corp PFD	20,762	20,000	20,762	20,000	
Concentra GIC due 12/10/22 0.3%	69,332	69,268			
Atrium Mortgage Investment Corp.					
- maturing September 30, 2021, 5.5%			40,326	40,000	
Fidelity Corporate Bond Fund	26,269	27,773	28,274	27,773	
	116,363	117,041	89,362	87,773	
Equity Securities				_	
Royal Bank of Canada	28,216	9,778	23,753	9,778	
Chartwell Retirement Trust	2,116	1,041			
Vanguard Global	3,997	4,218			
Purpose Floating Rate Income fund	8,712	11,941	9,540	12,146	
	43,041	26,978	33,293	21,924	
Managed Fund					
Bank of Nova Scotia Tiered Corporate Savings	37,209	37,208	37,112	37,111	
Bank of Nova Scotia Canadian Banks					
Fidelity Monthly Income Fund	23,475	21,705	23,168	21,491	
Manulife US Monthly High Income Fund	8,871	6,658	9,995	7,131	
_	69,555	65,571	70,275	65,733	
<b>-</b>				.== .==	
Total Long-Term General Fund	228,959	209,590	192,930	175,430	

Notes to Financial Statements Year Ended March 31, 2022

#### 5. Investments Continued...

investments continued	2023 Market <u>Value</u> \$	2 <u>Cost</u> €	2021 Market <u>Value</u> \$	<u>Cost</u> €
Restricted Funds short term investments	Φ	<b>\$</b>	φ	Ψ
Hope for Tomorrow - Investment cash Meagher GIC- maturity May 16, 2019, 0.85%	668,031	668,031	28,462 -	28,462
e -	668,031	668,031	28,462	28,462
Long-Term - Hope for Tomorrow Fund				
Bonds and Preferreds				
Toronto Dominion 5.1% Ser 24 PFD	15,738	15,000	15,648	15,000
CIBC 5.2% S49 PFD	52,570	50,000	51,850	50,000
Emera 4.9% 1st PFD	25,250	25,000	25,840	25,000
Intact Financial 4.9% CI A PFD	24,450	25,000	23,490	25,000
National Bank 4.95% Ser 42 PFD	19,335	19,250	19,212	19,250
Toronto Dominion 5.2% Ser 22 PFD	51,900	50,000	52,200	50,000
Fidelity Corporate Bond Fund	32,265	34,112	34,728	34,112
9	221,508	218,362	222,968	218,362
Equity Securities				
Enbridge Inc.	44,659	27,471	35,525	27,471
Bank of Nova Scotia	17,920	15,834	15,724	15,834
Purpose Global Flexible	22,397	30,699	24,525	31,228
Royal Bank of Canada	105,157	45,734	85,744	42,564
Scotia Canadian Dividend Fund	145,140	76,459	119,112	75,531
Healthcare Leaders Income Fund	43,942	32,486	39,542	33,290
US Financials Income Fund	070.045	-	6,000	7,575
Managed Fund	379,215	228,683	326,172	233,493
Managed Fund Bank of Nova Scotia Tiered Corporate Savings	42,113	42,112	42,003	42,002
Middlefield Income Plus	26,812	26,696	42,003	42,002
Pimco Tactical Income Fund	11,755	13,000	13,809	13,000
Exchange income corp	11,735	13,000	10,581	10,000
Fidelity Monthly Income Fund	19,346	17,999	18,196	16,901
Manulife Monthly High Income Fund	21,341	22,544	22,028	23,442
	121,367	122,351	106,617	105,345
Total Hope for Tomorrow Funds	722,090	569,396	655,757	557,200

Investments in the managed funds are managed by investment managers who are under the direction of the Board of Directors. The managed fund includes equity securities only. The Corporation has an investment strategy which allocates the Corporation's investment assets into growth and revenue funds. The growth funds are for long-term investing at amounts to be determined by the Board and reviewed annually.

Preferred and Equity securities consist of shares of publicly traded corporations or mutual funds investing in a diversified mix of equity and income pools. Fixed income securities consist of commercial bonds of Canadian entities.

Notes to Financial Statements Year Ended March 31, 2022

#### 6. Operating Credit

The Corporation has a operating credit with an authorized limit of \$100,000, of which \$nil was utilized at year end. The line of credit bears interest at prime rate and is secured by a control agreement creating a security interest against the investments held by the Corporation.

#### 7. Restricted Funds

Restricted funds included the activities from the Hope for Tomorrow Fund and the Meagher Award Fund.

#### 8. Operating Grants and Project Funds

Operating grants and project funds are provided by the Ministry of Health and Long-Term-Care (MOHLTC) and the Corporation is required to report to the Ministry as specified in the relevant agreements. The Corporation has not yet reported regarding the current fiscal year and any adjustment required to revenue on final Ministry approval will be recorded in the then current fiscal year.

#### 9. Commitments

During the year, the Corporation entered in to an agreement for a co-location project with three other not-for-profit organizations to rent and share office space. One of the not-for-profits organizations (Providence Care) signed as the head lessee for the premises with all other not-for-profit sub-leasing from them. An estimate of future lease payments for the Corporation are as follows:

2023

37,938