

Alzheimer Society Lanark Leeds Grenville

Annual General Meeting - Minutes

June 16, 2020

Audio/Video Conference Call via Zoom

1. Call to Order

- The meeting was called to order at 5:05 p.m.

2. Board Members Present: Anita Fitches, Peter Cuthbert, Charles Coghlin, Robin Hawe, Linda Chaplin, Peter Petsanis, Matthew Armstrong, Susan Storie.

Staff, Society Members and General Public Present: Louise Noble, Melinda Coleman, GERALYNNE SMITH, Robin Hull, Bobbi-Jo White, Mary Campbell, Jessica, Vicky, Leisha, Dale Howard and Don.

3. Welcome by Anita Fitches

- Anita provided an overview of accomplishments from the past year.
- Charles Coghlin has completed his term on the Board, which ends following this meeting.
- Louise Noble, Executive Director will be retired effective June 26, 2020.
- Melinda Coleman will be the Executive Director.

4. Approval of Minutes – AGM June 19, 2019

- **Motion by:** Linda Chaplin and **Seconded by:** Robin Hawe that the Minutes from the AGM on June 19, 2019 be accepted as presented. **All Approved & Carried.**

5. Presentation of Auditor's Report by Jessica Rothwell, Allan and Partners, Perth, ON.

6. Approval of Auditor's Financial Statements

- **Motion by:** Robin Hawe and **Seconded by:** Matthew Armstrong that the Auditor's Financial Statements be accepted as presented. **All Approved & Carried.**

7. Nomination Committee – Election of Board Members

- Charles Coghlin read the Nominations for the ASLLG Board of Directors: Anita Fitches, Peter Cuthbert, Matthew Armstrong, Robin Hawe, Susan Storie, Linda Chaplin, Peter Petsanis.
- There were no nominations from the floor.
- **Motion by:** Charles Coghlin and **Seconded by** Peter Petsanis that the names presented be accepted as members of the board for the Alzheimer Society Lanark Leeds Grenville. **All Approved & Carried.**

8. Bylaw Changes proposed by the Board of Directors to the Bylaws for the Alzheimer Society Lanark Leeds Grenville:

i) Page 6 Section 5 – Board of Directors

Motion by: Peter Cuthbert and **Seconded by:** Matthew Armstrong that the number of Directors shall be nine (9) comprised of eight (8) elected Directors and the immediate past chair. **All Approved & Carried.**

ii) Page 7-8 Section 9 – Qualifications / Eligibility

Each Elected and Ex-Officio Director shall:

- Be at the date of, or become within ten (10) days after election or assumption of the office of Ex-Officio Director, whichever may be the case, and thereafter remain throughout such Director's term, a Member in good standing of the Corporation;
- Be 18 years of age
- Not be an undischarged bankrupt
- Be willing to accept their election appointment to the Board in writing
- Be a resident of Lanark, Leeds and Grenville
- Be employed in the Canadian Health Care System (CHCS) and or have progressive experience in the CHCS and or retired from the CHCS and or personal experience living or working with a person with Alzheimer's or Dementia
- Be of good character
- Be willing to attend monthly meetings and participate in special events and fundraising initiatives
- Obtain a current Criminal Records Check – vulnerable sector
- A Director must meet the requirements and qualifications of the 'Not-for-Profit' Corporate Act as amended from time to time

Motion by: Peter Cuthbert and **Seconded by:** Robin Hawe that the Qualifications / Eligibility be modified as read. **All Approved & Carried.**

iii) Page 10 Section 19 - Meetings of the Board - Quorum

Motion by: Peter Cuthbert and **Seconded by:** Linda Chaplin that a Quorum for the transaction of business at meetings of the Board shall be a majority of the number of voting positions on the Board, being (5). **All Approved & Carried.**

iv) Page 18 Section 63 – Meeting of the Members – Quorum

Motion by: Peter Cuthbert and **Seconded by:** Susan Storie that Five (5) Members present in person constitute a quorum at a meeting of the Members, and no business shall be transacted at any meeting unless the requisite quorum is present at the commencement of such business. **All Approved & Carried.**

9. Appointment of Auditor


- **Motion by:** Robin Hawe and **Seconded by:** Peter Petsanis that we appoint Allan Chartered Accountants Professional Corporation as auditors in 2021 for the Alzheimer Society Lanark Leeds Grenville. **All Approved & Carried.**

10. Adjournment

- **Motion by:** Matthew Armstrong and **Seconded by:** Peter Cuthbert that the Meeting be adjourned. **All approved – Carried.** Meeting adjourned at 5:40 pm.




Chair Signature



Date



Secretary Signature



Date