# ALZHEIMER SOCIETY OF NIAGARA REGION FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2023

Index to the Financial Statements Year Ended March 31, 2023

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# INDEPENDENT AUDITOR'S REPORT

# To the Board of Directors of Alzheimer Society of Niagara Region

#### **Qualified Opinion**

We have audited the financial statements of Alzheimer Society of Niagara Region (the Entity), which comprise the statement of financial position as at March 31, 2023 and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2023, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

# **Basis for Qualified Opinion**

In common with many not-for-profit organizations, the Entity derives revenue from fundraising activities and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Entity. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, donations, excess (deficiency) of revenues over expenses, and cash flows from operations for the years ended March 31, 2023 and 2022, current assets as at March 31, 2023 and 2022 and net assets as at April 1 and March 31 for both the 2023 and 2022 years. Our audit opinion on the financial statements for the year ended March 31, 2022 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

# INDEPENDENT AUDITOR'S REPORT (CONTINUED)

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.



# **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

# Auditor's Responsibilities for the Audit of the Financial Statements (continued)

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

St. Catharines, Ontario June 8, 2023

Wormald Masse Keen Lopinski LLP
Chartered Professional Accountants, Licensed Public Accountants

Statement of Financial Position as at March 31, 2023

# **ASSETS**

CURRENT ASSETS		<u>2023</u>		2022
CURRENT ASSETS  Cash	\$	376,000	\$	395,866
Accounts receivable	Ψ	93,980	Ψ	136,755
Due from Alzheimer Society Niagara Foundation (note 8)		28,380		61,701
Prepaid expenses		18,395		14,472
Harmonized sales tax recoverable		14,254		8,617
		531,009		617,411
FIXED ASSETS (note 3)		766,707		802,260
	\$	1,297,716	\$	1,419,671
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable and accrued liabilities	\$	337,567	\$	414,728
Government remittances payable		48,782		42,344
		386,349		457,072
DEFERRED CAPITAL CONTRIBUTIONS (note 5)		33,605		37,711
		419,954		494,783
NET ASSETS				
Unrestricted funds				
General fund		833,939		888,100
Restricted funds				
Program fund		43,823		36,788
		877,762		924,888
	\$	1,297,716	\$	1,419,671
On behalf of the Board:				
Di d				
Director:				
Director:				

Statement of Operations for the year ended March 31, 2023

	General Funded <u>Operations</u>	Restricted Program Operations	Base Funded <u>Operations</u>	2023 <u>Total</u>	2022 <u>Total</u>
REVENUE		(note 12)	(note 12)		
Base funding (note 6)	\$ -	\$ -	\$ 2,446,069	\$ 2,446,069	\$ 2,436,263
Lotteries	33,395	-	-	33,395	17,551
Alzheimer Society Niagara Foundation (note 8)	251,000	39,000	-	290,000	264,000
Alzheimer Society of Ontario - Social Recreation	-	-	-	-	6,000
Alzheimer Society of Ontario - Finding Your Way	-	15,000	-	15,000	15,000
Alzheimer Society of Ontario - Client Survey	-	1,650	-	1,650	1,200
Alzheimer Society of Ontario - Revenue Sharing	108,054	-	-	108,054	17,879
Canada Summer Jobs program	-	8,724	-	8,724	18,951
Resilient Communties Support Fund - Ontario Trillium					
Foundation (OTF)	-	9,000	-	9,000	81,800
New Horizons	-	18,667	-	18,667	-
U-First Workshop	-	2,300	-	2,300	-
Memory Clinics	-	1,677	-	1,677	-
Niagara Ontario Health Team - one time funding	_	-	_	-	14,728
Ontario Health - one time funding	_	_	-	-	62,238
Art program fees	_	535	-	535	80
Amortization of deferred capital contributions	4,106	-	-	4,106	4,653
Government assistance	-	-	-	-	100,740
Other income	21,261	_	_	21,261	1,127
Total revenue	417,816	96,553	2,446,069	2,960,438	3,042,210
EXPENDITURES	,	,	, ,		
Salaries and wages	113,479	-	1,339,319	1,452,798	1,413,663
Employee benefits	18,531	-	250,773	269,304	263,456
Contracted services	-	-	960,859	960,859	1,045,569
Advertising, memberships and meetings	626	-	7,707	8,333	2,528
Bank charges	-	-	1,492	1,492	1,534
Insurance	-	-	10,200	10,200	9,845
Office	4,504	-	26,722	31,226	28,523
Maintenance	2,316	-	29,288	31,604	22,471
Information technology	1,480	-	14,636	16,116	21,741
Professional fees	980	-	11,264	12,244	12,983
Supplies	230	-	3,551	3,781	1,234
Utilities	1,376	-	16,703	18,079	18,033
Training	489	-	7,568	8,057	4,906
Travel	92	-	21,572	21,664	9,983
Canada Summer Jobs program	-	8,724	-	8,724	18,951
Alzheimer Society of Ontario - Finding Your Way	-	15,000	-	15,000	15,000
Alzheimer Society of Ontario - Client Survey	-	1,650	-	1,650	1,200
Resilient Communities Support Fund - OTF	-	29,049	-	29,049	61,751
Niagara Ontario Health Team - one time funding	_	_	_	_	14,728
Ontario Health - one time funding	_	_	_	_	25,147
Minds in Motion program	_	8,196	_	8,196	7,899
Incontinence products	6,973	4,452	_	11,425	13,744
Client driving	12,678	7,131	_	19,809	12,626
Exercise program - Alzheimer Hamilton	12,010	-	2,760	2,760	2,760
U-First Workshop	_	2,300	2,700	2,300	2,700
Memory Clinics	-	1,677	-	1,677	_
Social Recreation Fund	<del>-</del>	9,000	<del>-</del>	9,000	9,000
	-	1,984	-	1,984	9,000
REBEL program	-	-	3 000		3,000
Self Care program - Alzheimer Hamilton	-	355	3,000	3,000 355	•
Art program supplies Total expenditures	162 754		2 707 414		3 042 355
Total expenditures	163,754	89,518	2,707,414	2,960,686	3,042,355
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES BEFORE UNDERNOTED ITEM	254,062	7,035	(261,345)	(248)	(145)
Depreciation	46,532	-	346	46,878	43,389
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	\$ 207,530	\$ 7,035	\$ (261,691)	\$ (47,126)	\$ (43,534)

Statement of Changes in Net Assets for the year ended March 31, 2023

	General Fund		Restricted Program Fund		 se Funded Programs Fund	Total 2023			Total 2022	
NET ASSETS, BEGINNING OF YEAR	\$	888,100	\$	36,788	\$ -	\$	924,888	\$	968,422	
Excess (deficiency) of revenue over expenditures		207,530		7,035	(261,691)		(47,126)		(43,534)	
Interfund transfers (note 11)		(261,691)		-	261,691		-		-	
NET ASSETS, END OF YEAR	\$	833,939	\$	43,823	\$ -	\$	877,762	\$	924,888	

Statement of Cash Flows for the year ended March 31, 2023

		<u>2023</u>	<u>2022</u>
CASH FLOWS FROM OPERATING ACTIVITIES	ф	(47.40C)	(40.504)
Deficiency of revenue over expenditures for the year	\$	(47,126) \$	(43,534)
Adjustment for non-cash items:		(4.400)	(4.050)
Amortization of deferred capital contributions		(4,106)	(4,653)
Depreciation of fixed assets		46,878	43,389
Changes in non-cosh working conital:		(4,354)	(4,798)
Changes in non-cash working capital:  Accounts receivable		40 775	(00 242)
		42,775	(88,343)
Prepaid expenses		(3,923)	1,498
Harmonized sales tax recoverable		(5,637)	2,797
Accounts payable and accrued liabilities		(77,161)	42,557
Government remittances payable		6,438	4,159
Net cash used in operating activities		(41,862)	(42,130)
CACH ELONIC EDOM INVECTINO ACTIVITIES			
CASH FLOWS FROM INVESTING ACTIVITIES  Purchase of fixed assets		(11,325)	
Net cash used in investing activities		(11,325)	
Net cash used in investing activities		(11,323)	
CASH FLOWS FROM FINANCING ACTIVITIES			
Advances from Alzheimer Society Niagara Foundation		33,321	10,969
Net cash provided by financing activities		33,321	10,969
NET DECREASE IN CASH		(19,866)	(31,161)
CASH, beginning of the year		395,866	427,027
CASH, end of the year	\$	376,000 \$	395,866

Notes to the Financial Statements as at March 31, 2023

#### 1. PURPOSE OF THE ORGANIZATION

Alzheimer Society of Niagara Region (the 'organization') was incorporated in June 1988 under the laws of the Province of Ontario. The Society is a registered charitable organization which operates a resource centre that provides support and services to individuals with Alzheimer's disease and related dementias and their families. This service has been offered since August 1984. The organization is registered as a charitable organization, which is able to issue donation receipts for income tax purposes and is exempt from income tax under section 149(1)(f) of the Income Tax Act.

In order to maintain its status as a registered charity under the Act, the organization must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

These financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

## Fund accounting

The organization follows the restricted fund method of accounting for contributions.

The General Fund is unrestricted and is used to account for the organization's non-government funded programs and donations. These revenues are to be used for purposes and projects as determined by the Board of Directors.

The Restricted Program Fund is used to account for the organization's externally restricted contributions which are to be used for specific programs or activities.

The Base Funded Programs Fund is used to account for the organization's government funded program delivery and administrative activities. Revenue is externally restricted for use in the specifically funded program.

#### Revenue recognition

Restricted contributions are recognized as revenue of the appropriate restricted fund in the year received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions with no corresponding restricted fund are recognized as revenue in the general fund in the year in which the related expenses are incurred. Unspent amounts received are reported as deferred revenue.

### Allocation of expenses

The organization engages in various fundraising and service programs. The cost of these programs include the expenses that are directly related to providing the service. The organization also incurs general administration expenses that are common to the Society and each of its programs, which are recognized in the general fund.

# Cash

Cash consists of balances with banks.

Notes to the Financial Statements as at March 31, 2023

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Fixed assets

Fixed assets are initially recorded at cost. Expenditures for maintenance and repairs are charged as expenditures of the appropriate fund.

Depreciation is calculated using the straight-line method at rates designed to amortize the cost of the fixed assets over their estimated useful lives as follows:

Building - 40 years
Computer equipment - 3 years
Computer software - 2 years
Equipment - 5 years
Landscaping - 10 years

#### Impairment of long-lived assets

Long-lived assets are tested for recoverability whenever events or changes in circumstances indicate that their carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. Impairment losses are measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value.

#### Government assistance

Government assistance related to current expenses and revenue is included in the determination of net income for the period if there is a reasonable assurance of collection. If there is no reasonable assurance of collection, the recognition of the government assistance is deferred to the period when such assurance can be obtained.

# Financial instruments

# Measurement of financial instruments

The organization initially measures its financial assets and liabilities at fair value. The organization subsequently measures substantially all of its financial assets and financial liabilities at amortized cost. Changes in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include cash, accounts receivable and due from Alzheimer Society Niagara Foundation.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and deferred capital contributions.

# **Impairment**

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the excess (deficiency) of revenues over expenditures. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal cost is recognized in the excess (deficiency) of revenues over expenditures.

#### Use of estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires the organization's Board to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known. The main estimates in these financial statements relate to the impairment of financial assets and the useful lives of fixed assets.

Notes to the Financial Statements as at March 31, 2023

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Contributed services and materials

The work of the Alzheimer Society of Niagara Region is dependent on the voluntary service of many members. Because of the difficulty of determining their fair value, contributed services are not recognized in these financial statements. The organization does not recognize contributed services or goods in the financial statements where the fair value can be estimated.

Under a Federation Agreement that binds Alzheimer Societies in Ontario, individual Societies have access to resources for legal, human resources, procurement, and marketing services that are collectively funded through revenue sharing within the Agreement. The fair market value of such services are not recognized in these financial statements.

#### 3. FIXED ASSETS

	Cost	 cumulated nortization	2023 Net Book Value	2022 Net Book Value
Building Computer equipment Computer software Equipment Landscaping	\$ 1,568,468 46,985 29,502 94,731 26,753	\$ 812,503 36,243 29,502 94,731 26,753	\$ 755,965 10,742 - - -	\$ 795,175 4,218 2,867 - -
Total	\$ 1,766,439	\$ 999,732	\$ 766,707	\$ 802,260

# 4. OPERATING LINE

The organization has an arrangement with Meridian Credit Union for an operating line of credit, due on demand, with maximum borrowings allowed of \$85,000, bearing interest at prime plus 1.5%, secured by all paid shares and deposits held with Meridian Credit Union. There were no amounts drawn on the line of credit as at March 31, 2023.

Notes to the Financial Statements as at March 31, 2023

# 5. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions consists of funds received from Ontario Trillium Foundation Community Capital Program that were used to help cover the costs of re-shingling the roof and replacing the building's HVAC units for the March 31, 2017 fiscal year and from the Emergency Community Support Fund that was used to help cover the costs of purchasing laptops and related computer software for staff to use during the COVID-19 global pandemic. As the organization does not have a specific restricted fund for the contributions related to capital purchases, the full amount of funds received have been recorded as deferred capital contributions and will be recognized as income of the general fund on the same basis as the assets are depreciated.

	<u>2023</u>	<u>2022</u>
Balance, beginning of the year Less: amount recognized as capital contribution in general fund	\$ 37,711 \$	42,364
during the year	 (4,106)	(4,653)
Balance, end of the year	\$ 33,605 \$	37,711

# 6. BASE FUNDING

Base funding is permanent funding provided by Ontario Health. Such funding is also provided through agreements with the Regional Municipality of Niagara, Community Support Services of Niagara and Alzheimer Society of Hamilton. Under the terms of these agreements, any operating surplus is subject to year end funding adjustments by Ontario Health. Due to the uncertainty of these estimates, the organization records the adjustments, if any, in the year in which they occur.

# 7. LEASE COMMITMENTS

The organization has signed a lease agreement for the rental of office equipment. This lease has expires on July 31, 2026. The minimum future lease payments are as follows:

<u>Year</u>	<u>A</u>	<u>Amount</u>			
2024	\$	11,292			
2025		11,292			
2026		11,292			
2027		2,823			
Total	\$	36,699			

Notes to the Financial Statements as at March 31, 2023

#### 8. RELATED PARTY TRANSACTIONS

The organization conducts its operations in accordance with its affiliation to the Alzheimer Society Niagara Foundation (the 'foundation') and the conditions and regulations outlined in the Memorandum of Understanding. The foundation was created to raise, manage, distribute and steward financial resources to support the programs and services of the organization. The allocations from the foundation are based on the budget for the year which is approved by the Board of Directors. During the year, allocations from the Alzheimer Society Niagara Foundation totalled \$290,000 (2022 - \$264,000). Of the \$290,000 allocated this year, \$39,000 has been allocated to the Restricted Program Operations Fund. These amounts are restricted and are to be used for Minds in Motion program expenses, Social Recreation program expenses, as well as incontinence supplies and client driving. All transactions are in the normal course of operations and have been measured at their exchange amounts. The balance due to the Alzheimer Society Niagara Foundation is non-interest bearing with no established terms of repayment, due on demand and unsecured.

#### 9. FINANCIAL INSTRUMENTS

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant currency, credit, market, interest rate, liquidity and other price risk arising from its financial instruments.

## 10. CONTRIBUTIONS BY MAJOR SOURCES

The organization receives a significant portion of its revenue for operations from the following sources:

Ontario Health 82.63%
Alzheimer Society Niagara Foundation 9.80%
Alzheimer Society of Ontario 4.21%

The organization is dependent upon the funding provided by Ontario Health to deliver its programs and services, however funding received from Ontario Health is not sufficient to support the base funded operations at the service levels determined by the Board. Base funded operations are supplemented with funds primarily received from the Alzheimer Society Niagara Foundation.

# 11. INTERFUND TRANSFERS AND INTERNAL RESTRICTIONS

An amount of \$261,691 (2022 - \$261,093) was transferred from the General Fund to the Base Funded Programs Fund to offset day to day operating expenses.

Notes to the Financial Statements as at March 31, 2023

# 12. SCHEDULE OF REVENUES AND EXPENSES

	<u>Revenue</u>	<u>Expense</u>	2023 Surplus <u>(Deficit)</u>	2022 Surplus (Deficit)
MSAA Base Funding - Ontario Health				
Service Agreement	\$ 1,317,987	\$ 1,581,409	\$ (263,422) \$	(261,093)
In-Home Respite programs	960,906	960,906	-	-
	2,278,893	2,542,315	(263,422)	(261,093)
Other Ontario Health Funding				
Respite ALC - one time funding Let's Go Home - Community Support	62,420	61,685	735	-
Services Niagara Supporting Independent Living - Niagara	25,073	24,077	996	-
Region	73,923	73,923	-	-
Exercise program - Alzheimer Hamilton	2,760	2,760	-	-
Self-care program - Alzheimer Hamilton	3,000	3,000	-	
	167,176	165,445	1,731	-
Total Ontario Health Funding	\$ 2,446,069	\$ 2,707,760	\$ (261,691) \$	(261,093)

The 2023 surplus in the Respite ALC and Let's Go Home programs is due to the capitalization of computer equipment in the current year which will be expensed over the next 3 years. All of the funding has been spent in the current year.

Restricted Program Funding				
Resilient Communties Support Fund -				
OTF	\$ 9,000	\$ 29,049	\$ (20,049) \$	20,049
ASNF - Bell Foundation	20,000	11,583	8,417	(6,370)
ASNF - Minds in Motion program	10,000	8,196	1,804	2,101
ASNF - REBEL program	-	1,984	(1,984)	-
ASNF - Social Recreation Fund	9,000	9,000	-	-
ASO - Finding Your Way	15,000	15,000	-	-
ASO - Client Survey	1,650	1,650	-	-
Canada Summer Jobs program	8,724	8,724	-	-
U-First Workshop	2,300	2,300	-	
Memory Clinics	1,677	1,677	-	-
New Horizons	18,667	-	18,667	-
Art program	535	355	180	-
	\$ 96,553	\$ 89,518	\$ 7,035 \$	15,780

The Robert Bell & Gladys May Bell Memorial Foundation's (Bell Foundation) invested funds allow for up to \$30,000 annually to be withdrawn for transportation and incontinence programs as required. Due to surplus bingo funds being utilized in 2022-23, not all transferred Bell Foundation funds were used and the surplus will carry forward into the 2023-24 fiscal year for the transportation program. This fund is depleted annually until it is exhausted.