

Board of Directors Volunteer

Mission, Vision & Strategies Directions

Mission

Improving the quality of life for those affected by Alzheimer's disease and other dementias

Vision

We are the number one contact for anyone impacted by Alzheimer's disease and other dementias in our community

Five Strategic Directions

Program Excellence; Advocacy; Partnership & Awareness; Revenue Growth; Research; Federation Excellence

Role Description

Title: Board of Director Volunteer

Location: Peterborough Society Office (with option to attend meetings virtually)

Assigned Supervisor: Board of Directors - President

Role Summary

A Governance Board, the Board of Directors focuses on the Vision and Mission of the Alzheimer Society with a primary activity being the establishment of goals for the organization, and the monitoring of the progress toward their accomplishments.

The Board of Directors are accountable to exercise the powers and discharge the duties of their office honestly and in good faith. Directors shall exercise the degree of care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances.

Responsibilities

- Applicants must be a minimum age of 18 years and must reside or work in Peterborough, Kawartha Lakes, Northumberland, or Haliburton
- Attend monthly board meetings. It is expected that Directors will make every effort to attend all meetings of the Board, including the Annual General Meeting
- Required to participate in one or more committees
- Approve/monitor policies, strategic and organizational planning, annual reviews, and other recommendations received from the Board, its standing committees, and Executive Director

Alzheimer Society

PETERBOROUGH, KAWARTHA LAKES, NORTHUMBERLAND & HALIBURTON

- Vote on issues being discussed for approval
- Respect confidentiality of private discussions
- Act on behalf of ASPKLNH, and in the best interest of ASPKLNH
- Expected to remain informed about issues related to dementia, including treatment(s) and management support efforts to enhance Board effectiveness

Required Skills/Experience

- Positive and proactive attitude with good professional judgement
- Team orientated with leadership abilities
- Strong communication skills and interpersonal skills
- Commitment to compliance to privacy, confidentiality, and conflict of interest policies
- Serve as an active advocate and ambassador for the organization
- Willingness to participate in the Walk for Alzheimer's and/or other fundraising events
- Experience in a non-profit governance is preferred

Time Commitment

- Ability to participate in a time commitment of approximately 5-10 hours per month (mainly evenings) for monthly board meetings and committee support which includes time for review of emails and meeting preparation
- Ability to commit to a 3-year term with the opportunity to extend for a second 3-year term (Board members are elected by current board membership).

Training Requirements

- Orientation to agency, ASPKLNH programs, policies & procedures
- Board Orientation
- Participation in other training deemed mandatory for this volunteer function

Other Requirements

- Completion of two reference checks
- Vulnerable Sector Police Check Clearance