

## Job Posting



### First Link Care Navigator

**Reports to:** First Link Program Manager

The Alzheimer Society of Elgin-St. Thomas serves those living with Alzheimer's disease and other dementias (ADOD) and their care partners. The First Link Care Navigator functions as an integral part of the First Link approach which strives to ensure that every person diagnosed with dementia and their care partners have timely access to information, learning opportunities and support as early as possible following diagnosis and throughout the continuum of the disease. This position is based in the Elgin-St. Thomas office and will include travel between St. Thomas and London Alzheimer Society offices.

### **Job Summary**

- \*Process incoming First Link referrals to facilitate early intervention and ensure that clients are connected to education and support services as early as possible before and/or after diagnosis
- \*Conduct brief assessments to identify current and future needs, goals and level of risk
- \*Pro-actively facilitate and advocate for linkages, communication, information exchange and coordination between clients and service providers along the continuum of care
- \*As part of a memory assessment clinic, conduct memory screening assessments and caregiver burden scales
- \*Leverage and maintain positive working relationships with physicians, health care professionals, health and community support service providers (e.g. hospitals, primary care, mental health, BSO, long-term care, retirement homes, police/EMS, specialized geriatrics, community Health Links), and other relevant partners through proactive outreach activities
- \*Support awareness of First Link to health professionals, service providers and other relevant community stakeholders in collaboration with internal and external partners
- \* In conjunction with First Link Support Counsellor staff, monitor and provide proactive follow-up for clients and care partners as required
- \*Collect, maintain and report required quantitative and qualitative data to support province-wide monitoring, evaluation and reporting
- \*Maintain confidential, accurate and current client records, including complete and thorough documentation for each client contact, in compliance with relevant privacy legislation and in accordance with professional standards and internal policies
- \*Develop and maintain an advanced level of knowledge of Alzheimer's disease and other dementias, including clinical manifestations, behaviours, current care practices, treatment options, placement options, available community resources, and all relevant legislation
- \*This role typically does not involve the facilitation of education or support groups, but this may be required at times to support the team

### **Job Qualifications**

#### **Education:**

Bachelor degree in Social Work (BSW) preferred. Registered Social Service Worker (SSW) or other related regulated health care disciplines considered.

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## **Experience:**

- \*2 to 4 years client service experience in the health and/or social service sectors
- \*Experience working directly with people living with Alzheimer's disease or other dementias and their care partners
- \*Knowledge of available community services/supports and clinical, social and residential care options
- \*Understanding of roles and linkages across primary care, community care and specialized geriatric services
- \*Knowledge of clinical practices and training models related to dementia (e.g.: P.I.E.C.E.S. and U-First!)
- \*Experience in assessment and care planning/coordination
- \*Experience working in settings requiring inter-professional collaboration
- \*Experience working in memory assessment clinics an asset

## **Other Knowledge, Skills, Abilities or Certifications:**

- \*Excellent communication (verbal and written)
- \*Exceptional interpersonal skills, including shared decision-making and facilitation
- \*Excellent problem-solving and change management skills
- \*Proficiency in technology (e.g.: Microsoft office and case management and care coordination systems)
- \*Demonstrated ability to work both independently and within a team
- \*Expertise and experience in cultural sensitivity and diversity
- \*Ability to speak French or other languages an asset

## **Please submit your resume and cover letter to:**

Christine Poier, Acting Site Manager  
Alzheimer Society of Elgin and St. Thomas  
Suite 229, 450 Sunset Drive  
St Thomas Ontario  
N5R 5V1

[cpoier@alzheimernelgin.ca](mailto:cpoier@alzheimernelgin.ca)

Please include the 'Job Title' in the subject line.

## **Posting open until filled.**

We thank all who apply, but only those selected for an interview will be contacted.

The Alzheimer Society welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.