

First Link Community Engagement Officer

The Alzheimer Society of Saskatchewan (ASOS) is a volunteer-based, non-profit organization committed to improving the lives of people affected by Alzheimer's disease and other dementias. ASOS is currently recruiting an ambitious and result-oriented individual to work as a temporary provincial First Link Community Engagement Officer (term to July 2025).

Job Summary

In this new and innovative position, the First Link Community Engagement Officer (FLCEO) is responsible for engaging and building strategic relationships with Indigenous and diverse organizations, groups, communities and individuals, including underserved groups, to support understanding of community needs in relation to dementia care and support.

Essential Duties and Responsibilities

Engaging and Building Strategic Relationships

- Lead the development and implementation of a strategic community outreach and collaboration plan to deepen and grow the Society's commitment to engaging and working with Indigenous, diverse, and underserved populations in Saskatchewan.
- Assess, build, and sustain a network of strategic relationships including community partners, influencers, and decision makers.
- Develop and/or utilize culturally sensitive methods, tools, and resources to execute the Society's outreach and collaboration plans, in alignment with the Society's strategic goals.
- Collect information relating to the Society's current outreach and collaboration activities with Indigenous and diverse organizations and communities and outline areas where potential opportunities exist to strengthen relationships.
- Assess needs and collaborate on the development of programs and resources to meet the needs of the identified groups.
- Support Society staff across the organization to meaningfully engage with Indigenous and diverse organizations and communities in all aspects of their work.
- Maintain knowledge and understanding of current health care system issues for Indigenous, diverse and underserved groups.

Job Qualifications

Education:

- post-secondary education in Indigenous studies, public health, social work, or another related field.

Experience:

- Three to 5 years of experience in a community engagement, health-related or social agency related function or an equivalent combination of education and experience.
- Demonstrated knowledge of relevant protocols, procedures, principles and considerations for

engaging with First Nations, Metis and Inuit and other diverse and underserved communities, including knowledge of public participation philosophies, principles and practices of community engagement and the role of communications.

- Demonstrated experience as trusted liaison and ability to build relationships with Indigenous and/or diverse organizations and communities.
- Understanding of best practices and demonstrated commitment to Indigenization, and principles of equity, diversity, and inclusion.
- Excellent communication, time-management, and organizational skills; project management experience an asset.
- Experienced in public speaking and presenting structured outreach presentations.
- Strong organizational skills and attention to detail.
- Knowledge of dementia, caregiving, living with dementia, and the impact on individuals and communities is an asset.

Other Knowledge, Skills, Abilities or Certifications:

- Excellent communication skills (verbal and written)
- Exceptional interpersonal skills, including shared decision-making and facilitation
- Ability to prioritize workload and manage competing tasks
- Ability to take initiative and be resourceful
- Excellent problem-solving and change management skills
- Proficiency in technology (e.g.: Microsoft Office, eTapestry or cloud-based case management and care coordination systems)
- Demonstrated ability to work independently and within a team
- Expertise and experience in cultural sensitivity and diversity

Travel Requirements:

- Flexibility regarding scheduling as some evening and weekend work may be required. This position involves travel throughout Saskatchewan, following the Alzheimer Society travel policy. This position requires a valid driver's license with a clean driver's abstract. The successful applicant must have access to reliable transportation.

Salary Range: \$55,300-\$66,300

The Alzheimer Society of Saskatchewan provides extended health benefits through 3SHealth and participates in SHEPP (Saskatchewan HealthCare Employees' Pension Plan).

Interested and qualified applicants can forward a cover letter and resume stating competition #FLCEO to:

Joanne Michael

Director of Programs and Services

info@alzheimer.sk.ca

We thank all who apply, but only those selected for an interview will be contacted.