**PERSONAL SUPPORT WORKER (#AS-21-09)**

Permanent, full-time (37.5hrs/week); North Bay

**Job Summary**

The Personal Support Worker will provide personal support services, engage clients to participate in activities and provide one-on-one support when required in the Adult Day Program.

**Essential Duties and Responsibilities**

* Monitor participant behaviours & concerns.
* Monitor participants throughout the day, assist participant with bathroom routines when required and support mobility needs.
* Calmly & professionally react to crisis situations.
* Provide support to co-workers, students and volunteers.
* Monitor, clean and maintain the work environment.
* Assist with implementing planned activities and in encouraging participation.
* Collect, maintain and report required quantitative and qualitative data to support province-wide monitoring, evaluation and reporting.
* Assist clients with activities of daily living, including eating, toileting, mobility and reminder to take their medication.
* Prepare meals and snacks according to specified diet; serve and clean after meals and snacks.
* Assists participants upon arrival and departure, helping them with their outerwear and belongings, including safe storage of medication.
* Perform other duties consistent with the job classification, as required.

**Job Qualifications**

**Education:**

* Graduate of an approved Personal Support Work program (by the Ministry of Training, Colleges and Universities).

**Experience:**

* Two (2) years’ experience in long –term care with clients e.g. day programs or residents in a long-term care home setting.
* Experience working directly with people living with Alzheimer’s disease or other dementias and their care partners.
* Strong knowledge of client-centred philosophy.
* Experience working in settings requiring inter-professional collaboration.

**Other Knowledge, Skills, Abilities or Certifications:**

* Excellent communication (verbal and written) in both official languages.
* Exceptional interpersonal skills, including shared decision-making and facilitation
* Ability to take initiative and be resourceful
* Excellent problem-solving and change management skills
* Proficiency in technology (e.g.: Microsoft office and case management and care coordination systems)
* Demonstrated ability to work independently and within a team
* Expertise and experience in cultural sensitivity and diversity

**Other Requirements:**

* Bilingualism (English/French)
* A valid driver’s license and access to a reliable vehicle is required
* Criminal Records Verification (within 2 months), incl. Vulnerable Sector Screen
* Must be able to provide a negative 2-step TB Test.

**Please forward your cover letter & resume by:**

September 17th, 2021

**Please reference job:** (#AS-21-09)

**Send resume via:**

**Email:** [info@alzheimersudbury.ca](mailto:info@alzheimersudbury.ca)

*We thank all those who apply, however, only candidates selected for an interview will be contacted.*

*The Alzheimer Society is an equal opportunity employer and we are dedicated to building a workforce that reflects the diversity of our communities in which we live and serve. We are also committed to inclusive, barrier-free recruitment and selection processes in accordance with the Human Rights Code and AODA and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.*

***Commitment to Equitable Recruitment:***

*The Alzheimer Society welcomes those who have demonstrated a commitment to upholding the values of equity and social justice and we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, Black and persons of colour, persons with disabilities, people living with dementia, care partners and those who identify as 2SLGBTQ+.*