

Société Alzheimer Society

SUDBURY-MANITOULIN NORTH BAY & DISTRICTS
SUDBURY-MANITOULIN NORTH BAY ET DISTRICTS

PERSONAL SUPPORT WORKER

Job ID: (#ADP-2020)

Full Time- Permanent (37.5 hrs./week);
1164 Devonshire Avenue. Suite 200. North Bay ON

Job Summary

The Personal Support Worker (PSW) is part of an interdisciplinary team and is responsible for providing person centered care to persons living with dementia under the direction of the Adult Day Program Coordinator and Manager.

The Personal Support Worker (PSW) is responsible for providing this care in a safe and competent manner within their scope of practice. The PSW demonstrates competence at the current level of knowledge of their practice, seeks help and guidance when unable to perform competently, refrains from practicing beyond their competence and is accountable for their own actions and will promote and support a high quality of care for the clients while respecting their identified needs and preference.

Essential Duties and Responsibilities

- Monitor and engage clients throughout the day with person-centered activation and personal support.
- Provide assistance to co-workers, students and volunteers.
- Monitor, clean and maintain a safe work environment.
- Collect, maintain and report required quantitative and qualitative data to support province-wide monitoring, evaluation and reporting.
- Assist clients with activities of daily living, including eating, toileting, mobility, and medication.
- Prepare meals and snacks according to specified diet; serve and clean after meals and snacks.
- Assists participants upon arrival and departure, helping them with their outerwear and belongings, including safe storage of medication.
- Demonstrated knowledge and best practice of Alzheimer disease and related dementias. Must have an understanding of the effect of dementia on persons living with, care partners and family members.
- Must be able to Interact with care partners and family members of person living with dementia.
- Work cooperatively and maintain communication with all departments within the Alzheimer Society to ensure best practices.

Other Duties:

- Perform other duties consistent with the job classification, as required.
- Assume other functions as may be assigned by the Program Manager and/or Executive Director.

Job Qualifications

Education:

- Graduate of an approved Personal Support Work program (by the Ministry of Training, Colleges and Universities).

Experience:

- Experience working directly with persons living with Alzheimer's disease or related dementias and their care partners.
- Strong knowledge of person-centered care philosophy.
- Experience in assessment and care planning/coordination.
- Experience working in settings requiring inter-professional collaboration.

Other Knowledge, Skills, Abilities or Certifications:

- Excellent communication (verbal and written)
- Exceptional interpersonal skills, including shared decision-making and facilitation
- Ability to take initiative and be resourceful
- Excellent problem-solving and change management skills
- Proficiency in technology (e.g.: Microsoft office and case management and care coordination systems)
- Demonstrated ability to work independently and within a team
- Expertise and experience in cultural sensitivity and diversity

Other Requirements:

- Bilingualism Preferred (English/French)
- A valid driver's license and access to a reliable vehicle is required
- Criminal Records Verification (within 2 months), incl. Vulnerable Sector Screen
- Must be able to provide a negative TB Test.
- Knowledge/Certification of U-FIRST; GPA; Montessori; P.I.E.C.E.S.

The above statements are intended to describe the general nature and level of work being performed by most people assigned in this position. They are not intended to be an exhaustive list of all duties, responsibilities and requirements.

**Please forward your cover letter & resume by November 26, 2020 to:
Quote JOB ID: (#ADP-2020)**

Email: sdupras@alzheimersudbury.ca

In Person: Alzheimer Society. 1164 Devonshire Avenue. Suite 200. North Bay ON

The Alzheimer Society welcomes and encourages applications from persons with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.